

Marina Coast Water District

District Offices
11 Reservation Road
Marina, California

Special Board Meeting
February 28, 2015
9:00 a.m.

Minutes

1. Call to Order:

President Gustafson called the meeting to order at 9:01 a.m. on February 28, 2015.

2. Roll Call:

Board Members Present:

Howard Gustafson – President
Peter Le – Vice President
Tom Moore
Jan Shriner

Board Members Absent:

Bill Lee - excused

Staff Members Present:

Bill Kocher, Interim General Manager
Roger Masuda, Legal Counsel
James Derbin, Operations and Maintenance Superintendent
Kelly Cadiente, Director of Administrative Services
Andy Sterbenz, Interim District Engineer
Jean Premutati, Management Services Administrator
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

None.

3. Pledge of Allegiance:

President Gustafson led everyone present in the pledge of allegiance.

4. Oral Communications:

No comments.

5. Workshop / Action Items:

- A. Workshop and Discussion on the District's Five-Year Strategic Plan; and, Consider Approving Updates to the Five-Year Strategic Plan:

Agenda Item 5-A (continued):

There was discussion which included how to verify water use for each jurisdiction and how to make sure there was water availability for others.

Vice President Le made a motion to approve the following changes to the Strategic Plan:

	1.1	Completion (Fiscal year)	2015	
	1.2	Completion (Fiscal year)	2015	
	1.3	Completion (Fiscal year)	2015 (no change)	
	1.4	Completion (Fiscal year)	2015 (no change)	
	1.5	Completion (Fiscal year)	2015/2016	
	1.6	Completion (Fiscal year)	2015 (no change)	
	1.7	Completion (Fiscal year)	2015/2016	
	2.1	Completion (Fiscal year)	2015/2016	
	2.2	Completion (Fiscal year)	2016 (no change)	
	2.3	Completion (Fiscal year)	2016 (no change)	
	2.4	Completion (Fiscal year)	2015 (no change)	
	2.5	Completion (Fiscal year)	2015 (no change)	
Add	2.6	Leak Audit and Detection	Completion (Fiscal year)	2015/2016
	3.1	Completion (Fiscal year)	2018 (no change)	
	3.2	Completion (Fiscal year)	Annually (no change)	
	3.3	Completion (Fiscal year)	2017 (no change)	
	3.4	Completion (Fiscal year)	Annually (no change)	
	3.5	Completion (Fiscal year)	Annually (no change)	
	3.6	Completion (Fiscal year)	2017 (no change)	
Add	4.1	<i>Develop a Strategic Communications Plan and Communicate with our strategic partners</i>	Completion (Fiscal year)	Ongoing
	4.2	Completion (Fiscal year)	2016 (no change)	
	4.3	Completion (Fiscal year)	2015/2016	
	5.1	Completion (Fiscal year)	Ongoing (no change)	
	5.2	Completion (Fiscal year)	2015 (no change)	
	5.3	Completion (Fiscal year)	2017 – Ongoing (no change)	
	5.4	Completion (Fiscal year)	2016 (no change)	
	5.5	Completion (Fiscal year)	2015	
	5.6	Completion (Fiscal year)	2016 (no change)	
	6.1	Completion (Fiscal year)	2018 (no change)	
	6.2	Completion (Fiscal year)	2016 (no change)	
	6.3	Completion (Fiscal year)	2015 (no change)	
	6.4	Completion (Fiscal year)	2016/2018	

Agenda Item 5-A (continued):

6.5	Completion (Fiscal year)	2016 (no change)
6.6	Completion (Fiscal year)	2018 (no change)
6.7	Completion (Fiscal year)	2016 (no change)
6.8	Completion (Fiscal year)	Annually (no change)

Vice President Le included in his motion direction to staff to look into a Public Outreach consultant and report back to the Board at a later date, and adjust the budget if necessary to include the changes. Director Moore seconded the motion. The motion was passed.

Director Shriner	-	Yes	Vice President Le	-	Yes
Director Moore	-	Yes	President Gustafson	-	Yes
Director Lee	-	Absent			

James Derbin, Kelly Cadiente, Andy Sterbenz, and Jean Premutati left the meeting at 10:03 a.m.

B. Discussion and Possible Action to Consider the Adoption of Resolution No. 2015-18 to Approve the Proposed Revisions to the Board Procedures Manual:

Following discussion, the Board members present agreed to “tentatively agree” to changes to sections 1, 2, 4, 8, 20, 21, 25, 26, 27, 32, 36, and 37. Staff was asked to tentatively accept those changes and bring back this item for discussion on the other sections at the March 16, 2015 Board meeting.

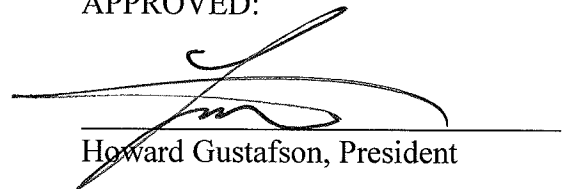
6. Director’s Comments:

Director Moore, Director Shriner and Vice President Le made comments.

7. Adjournment:

The meeting was adjourned at 11:11 a.m.

APPROVED:



Howard Gustafson, President

ATTEST:



Paula Riso, Deputy Secretary